

TITLE: FDP ON TRAINING ON MENTORING AND COUNSELLING

SUMMARY

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE had attended a FDP on Training on Mentoring and Counselling from 24th July, 2018 to 28th July, 2018 in collaboration with Ramanand Arya D. A. V. College. A Faculty Development Program (FDP) on "Training on Mentoring and Counselling" is a crucial initiative in the field of education and professional development. This report provides an overview of the program, its objectives, key components, and potential benefits. The FDP on Training on Mentoring and Counselling is designed to enhance the mentoring and counselling skills of educators and professionals across various sectors. It aims to foster a supportive and constructive learning environment and equip mentors and counsellors with the necessary tools to guide and support individuals effectively.

Objectives:

The program's primary objectives include:

- Developing participants' understanding of mentoring and counselling concepts.
- Enhancing communication and interpersonal skills.
- Building the capacity to identify and address the needs of mentees and clients.
- Providing practical strategies for mentoring and counselling in diverse contexts.
- Fostering a culture of continuous improvement in mentoring and counselling practices.

Key Components:

The FDP comprises a range of components, such as:

Theoretical Foundations:

Participants are introduced to the theoretical principles underpinning mentoring and counselling.

Communication Skills:

Training in active listening, empathy, and effective communication techniques.

Case Studies and Role-Play:

Real-life scenarios and role-play exercises for practical application of skills.

Ethical Considerations:

Discussions on professional ethics, confidentiality, and boundaries.

Self-Care:

Emphasis on self-care and well-being for counsellors and mentors.

Feedback and Evaluation:

Regular feedback and evaluation to measure participants' progress.

Potential Benefits:



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The FDP on Training on Mentoring and Counselling offers numerous benefits to participants, educational institutions, and organizations.

Improved Mentoring and Counselling:

Participants develop the competence to provide effective guidance and support.

Enhanced Learning Environments:

Educational institutions can create more supportive and nurturing learning environments.

Professional Growth:

Attendees can expand their career opportunities and professional growth.

Higher Retention Rates:

Better counselling and mentoring can lead to higher retention rates in educational institutions.

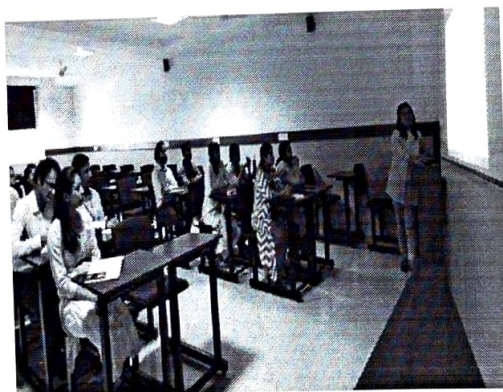
Improved Problem Solving:

Enhanced skills in problem-solving and conflict resolution.

Ethical Practice:

A strong focus on ethical considerations promotes responsible mentoring and counselling.

PHOTOGRAPHS:



CONCLUSION:

The FDP on Training on Mentoring and Counselling is a valuable endeavour to equip educators and professionals with the skills and knowledge needed to provide effective guidance and support. This program has the potential to not only improve individual mentoring and counselling abilities but also contribute to the overall growth and development of educational institutions and organizations. It fosters a culture of continuous improvement and ethical practice, ultimately benefiting both mentors/counsellors and their recipients.



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Name of Participants are as follows:

S.R. No.	Name of the Faculties
1)	Prof. Pramod Salunkhe
2)	Prof. Rasika Borate
3)	Prof. Sonali Dahale
4)	Prof. Priya Jadhav
5)	Prof. Swarangi Joshi
6)	Prof. Priyanka Patil
7)	Prof. Poonam Pal
8)	Prof. Shivangi Dhondge
9)	Prof. Vidya Sawant
10)	Prof. Tushar Purkite
11)	Prof. Summaiya Shaikh
12)	Prof. Jascinta Moreas
13)	Prof. Tejashree Chirame
14)	Prof. Santosh Kori
15)	Prof. Hemangi Keluskar
16)	Prof. Prajakta Kamble




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TITLE: FDP ON ART OF EFFECTIVE TEACHING

SUMMARY

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE had attended a FDP on Art of Effective Teaching from 10th January, 2019 to 16th January, 2019 in collaboration with NES Ratnam College of Arts, Science & Commerce. A Faculty Development Program (FDP) on the "Art of Effective Teaching" is designed to enhance the teaching skills and pedagogical strategies of educators. Such a program can encompass a variety of topics and methodologies to improve the quality of instruction and the learning experience for students.

Objective:

The primary goal of this Faculty Development Program is to equip educators with the knowledge, skills, and techniques necessary to become more effective teachers. The program aims to promote active and engaged learning, foster student success, and enhance the overall educational experience.

Key Topics and Components:

Pedagogical Techniques:

The program introduces a range of pedagogical strategies, including active learning, problem-based learning, flipped classrooms, and more. Participants learn how to apply these techniques to their specific disciplines and teaching contexts.

Assessment and Feedback:

Effective methods for assessing student learning and providing constructive feedback are explored. This includes creating meaningful rubrics, designing fair exams, and utilizing various assessment tools.

Technology in Teaching:

The program covers the integration of technology into teaching, including the use of learning management systems, online resources, and educational software. Participants learn how to leverage these tools to enhance the learning experience.

Inclusivity and Diversity:

FDPs often include sessions on creating inclusive and diverse learning environments. This involves strategies for accommodating diverse student needs and fostering a welcoming classroom atmosphere.

Classroom Management:

Effective classroom management is discussed, including strategies for dealing with disruptive students, maintaining a positive classroom environment, and time management.




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Curriculum Design:

Educators are taught how to design and revise course content to align with learning outcomes and engage students effectively. This includes syllabus development and instructional materials.

Delivery Format:

FDPs can be delivered in various formats, including workshops, seminars, online courses, and in-person sessions. They often incorporate a mix of lectures, discussions, group activities, and hands-on teaching experiences.

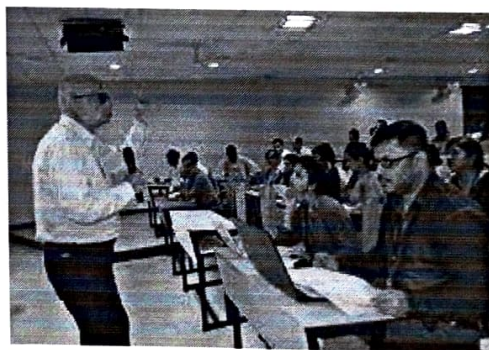
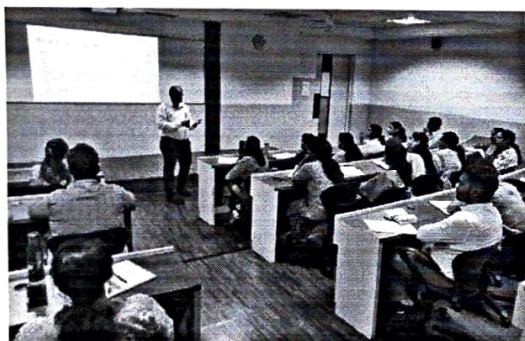
Outcome Evaluation:

The success of an FDP is typically assessed through a combination of participant feedback, self-reflection, and observed improvements in teaching practices. Participants may be required to complete a teaching portfolio or project that demonstrates their newly acquired skills.

Impact:

FDPs on the art of effective teaching can have a profound impact on educators and their institutions. They often result in increased student engagement, improved learning outcomes, and enhanced faculty satisfaction. By equipping educators with modern pedagogical techniques and a deeper understanding of effective teaching, FDPs contribute to the overall quality of education.

PHOTOGRAPHS:



CONCLUSION:

Faculty Development Programs on the art of effective teaching play a vital role in advancing the quality of education. By empowering educators with the knowledge and skills to engage students effectively, create inclusive learning environments, and adapt to the evolving educational landscape, these programs contribute to the ongoing improvement of teaching and learning practices in higher education.




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Name of Participants are as follows:

S.R. No.	Name of the Faculties
1)	Prof. Trupti Barve
2)	Prof. Vaidehi Mhatre
3)	Prof. Vasundhara Wadibhasme
4)	Prof. Smita Thingle
5)	Prof. Merlinrose Nadar
6)	Prof. Priyanka Yadav
7)	Prof. Deepavali Rajguru
8)	Prof. Ruban Nadar
9)	Prof. Mala Tiwari
10)	Prof. Sachin Jagtap
11)	Prof. Diljeet Randhawa
12)	Prof. Tanvi Mhatre
13)	Prof. Sadhana Yadav
14)	Prof. Pakiya Nadar
15)	Prof. Sachin Dubey



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TITLE: FDP ON OUTCOME BASED EDUCATION

SUMMARY

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE had attended a FDP on Outcome Based Education from 17th August, 2019 to 19th August, 2019 in collaboration with Thakur College of Science and Commerce. Faculty Development Program (FDP) on Outcome-Based Education (OBE), the program aimed to equip faculty members with the knowledge and skills necessary to design, implement, and assess educational programs using an OBE approach.

The FDP included various workshops, seminars, and hands-on activities. The following sections highlight key aspects of the program:

Introduction to OBE:

The program began with an introduction to Outcome-Based Education, outlining its principles and the importance of aligning learning outcomes with educational objectives. Faculty members gained a deeper understanding of how OBE enhances the quality and relevance of education.

Curriculum Design:

Participants learned to develop curriculum maps, align program objectives with course-level outcomes, and create assessment strategies that measure these outcomes. The program emphasized the need for clear, measurable learning objectives.

Assessment and Rubric Development:

The FDP extensively covered the creation of valid and reliable assessment tools and rubrics. Faculty members were taught how to align assessments with learning outcomes, ensuring that they accurately reflect what students have learned.

Teaching Strategies:

Various teaching strategies conducive to OBE were explored, including active learning techniques, project-based learning, and flipped classrooms. Faculty members were encouraged to integrate these approaches into their teaching methods.

Quality Assurance and Continuous Improvement:

A significant portion of the program focused on the importance of quality assurance and continuous improvement. Faculty members learned how to use data-driven assessment results to refine their programs and courses continually.

Practical Implementation:

Throughout the FDP, participants engaged in practical activities, such as designing a course using OBE principles, developing assessment rubrics, and presenting their plans for peer review. These hands-on experiences helped faculty members apply their newfound knowledge.



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Challenges and Solutions:

The program acknowledged common challenges faced during OBE implementation, such as resistance to change and resource constraints. Participants discussed strategies and best practices to overcome these challenges.

OBE in Different Disciplines:

The FDP accommodated faculty members from diverse academic backgrounds, ensuring that OBE principles could be adapted to various disciplines and fields of study.

Peer Learning and Collaboration:

The program encouraged peer learning and collaboration, fostering a sense of community among participants. Faculty members shared insights, experiences, and resources related to OBE.

Evaluation and Feedback:

The program concluded with participant evaluations and feedback collection. This information will be used to enhance future iterations of the FDP.

PHOTOGRAPH:



CONCLUSION:

The Faculty Development Program on Outcome-Based Education was a comprehensive and enriching experience for all participants. It equipped faculty members with the necessary tools and knowledge to implement OBE effectively in their courses and programs, ultimately leading to improved student learning outcomes and program quality. Continuous evaluation and follow-up support will be essential to ensure the long-term success of OBE implementation in the institution.

The name of Participants are as follows:

S.R. No.	Name of the Faculties
1)	Prof. Shivangi Dhondge
2)	Prof. Vasundhara Wadibhas



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3)	Prof. Vaidehi Mhatre
4)	Prof. Trupti Barve
5)	Prof. Shweta Shinde
6)	Prof. Tejashree Chirame
7)	Prof. Pooja Gupta
8)	Prof. Dolly Nadar
9)	Prof. Prajakta Kamble
10)	Prof. Sonali Meheroliya
11)	Prof. Sadhana Mourya
12)	Prof. Nirajkumar Gupta
13)	Prof. Sarah Jason
14)	Prof. Sachin Dubey
15)	Prof. Priya Jadhav
16)	Prof. Pramod Salunkhe
17)	Prof. Ruban Nadar
18)	Prof. Priyanka Mourya



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SUMMARY

TITLE: FDP ON COMMUNICATION SKILLS

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE had attended a FDP on Communication Skills from 20th January, 2022 to 25th January, 2022 in Collaboration with V. K. Krishna Menon College and Shri Ram College of Commerce and Science.

A Faculty Development Program (FDP) on communication skills is designed to enhance the communication abilities of educators and instructors, enabling them to effectively convey information, engage with students, and facilitate learning.

Objective:

The primary objective of the Faculty Development Program on Communication Skills was to empower educators with improved communication skills to enhance their teaching and interaction with students.

Key Highlights:

Workshops and Training:

The program featured a series of interactive workshops, seminars, and training sessions led by communication experts and experienced educators. Participants learned about the principles of effective communication, non-verbal communication, and the psychology of communication.

Communication Strategies:

Educators were introduced to various communication strategies suitable for in-person and online teaching. Techniques for fostering student-teacher communication, including effective questioning and discussion facilitation, were emphasized.

Technology Integration:

The FDP incorporated the use of technology to enhance communication skills in a digital age. Participants learned to use various tools and platforms for online teaching, including video conferencing, online forums, and multimedia presentations.

Practice and Feedback:

Participants had the opportunity to practice their communication skills through teaching simulations and peer feedback. This hands-on experience helped them apply the concepts learned during the program.

Assessment and Certification:

The program included assessments to evaluate the participants' progress in communication skills. Successful completion of the program resulted in a certification to acknowledge their improved communication abilities.



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Outcomes:

The Faculty Development Program on Communication Skills achieved the following outcomes:

Improved Communication:

Participants demonstrated enhanced communication skills, both in their interactions with students and in the materials they developed for teaching.

Increased Student Engagement:

Educators reported higher student engagement and improved understanding of the subjects taught, attributed to the program's communication strategies.

Adaptation to Online Teaching:

The FDP helped educators successfully adapt their communication skills to the online teaching environment, which was especially valuable during the COVID-19 pandemic.

Confidence and Motivation:

Participants exhibited increased confidence in their teaching abilities and motivation to continue improving their communication skills.

Recommendations:

To build on the success of this FDP, it is recommended to:
Offer periodic refresher courses to ensure that educators continue to improve their communication skills. Develop a repository of best practices and resources for communication in teaching and make it accessible to all faculty members. Encourage participants to share their newfound knowledge and skills with their peers, fostering a culture of effective communication throughout the institution.

PHOTOGRAPHS:**CONCLUSION:**

The Faculty Development Program on Communication Skills was instrumental in equipping educators with the communication skills necessary to excel in their roles, thereby enhancing the overall quality of education at the institution.



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The Name of Participants are as follows:

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1)	Prof. Mala Tiwari
2)	Prof. Priyanka Patil
3)	Prof. Smita Thingle
4)	Prof. Sachin Jagtap
5)	Prof. Tejal Chaudhary
6)	Prof. Komal Thorat
7)	Prof. Pratibha Gawai
8)	Prof. Pakiya Nadar
9)	Prof. Pranita Talekar
10)	Prof. Hemangi Keluskar
11)	Prof. Merlinrose Nadar
12)	Prof. Tushar Purkite
13)	Prof. Summaiya Shaikh
14)	Prof. Vidya Sawant
15)	Prof. Aishwarya Salunkhe
16)	Prof. Alfiya Shaikh
17)	Prof. Deepavali Rajguru
18)	Prof. Tanvi Mhatre



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TITLE: FDP ON CREATING AND MANAGING ONLINE CLASSES

SUMMARY

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE had attended FDP on Creating and Managing Online Classes from 17th June, 2020 to 26th June, 2020 in Collaboration with N. G. Acharya and D. K. Marathe College of Arts, Science and Commerce. The Faculty Development Program (FDP) on creating and managing online classes was conducted to equip educators with the necessary skills and knowledge to effectively transition to the online teaching environment. This summary report provides an overview of the key takeaways and outcomes of the FDP.

Key Objectives:

- To help faculty members adapt to online teaching and learning platforms.
- To enhance pedagogical approaches for online instruction.
- To provide practical tools and strategies for managing online classes effectively.

Program Highlights:

Pedagogical Strategies for Online Teaching:

The FDP emphasized the importance of designing learner-centered online courses. Faculty members were introduced to the concept of asynchronous and synchronous learning, highlighting the advantages and disadvantages of each. Strategies for engaging students in the online environment were discussed, including active learning techniques and multimedia integration.

Technological Proficiency:

Faculty participants gained hands-on experience with various online teaching tools and Learning Management Systems (LMS) such as Moodle, Canvas, and Blackboard. Training covered video conferencing platforms like Zoom and Microsoft Teams for synchronous classes. Practical guidance on creating and sharing educational content, including recorded lectures and resources, was provided.

Assessment and Feedback:

The FDP addressed effective methods of online assessment and provided insights into ensuring academic integrity. Strategies for providing timely and constructive feedback to students were discussed, including the use of digital rubrics and grading tools.

Online Classroom Management:

Faculty were taught how to establish online classroom norms and expectations. Techniques for managing and moderating online discussions and group work were shared. Strategies for addressing technical issues and maintaining a supportive online classroom environment were emphasized.




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Accessibility and Inclusivity:

The FDP highlighted the importance of making online classes accessible to all students, including those with disabilities. Training covered the creation of accessible course materials, captioning for videos, and providing alternative formats for content.

Outcomes and Benefits:

Faculty members improved their confidence and competence in designing and delivering online courses. Participants gained a deeper understanding of pedagogical strategies suited to the online environment. Increased proficiency with online teaching tools and technology resulted in more interactive and engaging classes. Enhanced assessment and feedback methods improved the quality of online learning. Faculty were better equipped to manage online classrooms effectively, leading to improved student experiences.

Challenges:

Technical issues and disparities in participants' access to technology and internet connectivity posed challenges. Adapting to a new teaching paradigm and overcoming resistance to change among some faculty members required ongoing support and encouragement.

Recommendations:

Continue offering similar FDPs and provide ongoing support for faculty members transitioning to online teaching. Address technology and accessibility disparities to ensure all faculty and students can fully participate in online classes. Promote a culture of flexibility and innovation in teaching, encouraging faculty to experiment with new online teaching methods.

PHOTOGRAPH:**CONCLUSION:**

The Faculty Development Program on creating and managing online classes has been instrumental in preparing faculty members for the challenges and opportunities of online education. With the knowledge and skills gained from this program, educators are better equipped to provide high-quality online learning experiences for their students, and institutions should continue to invest in faculty development in this ever-evolving educational landscape.



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1)	Prof. Vaidehi Mhatre
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3)	Prof. Shivangi Dhondge
4)	Prof. Trupti Barve
5)	Prof. Sarah Jason
6)	Prof. Prakash Dake
7)	Prof. Farzana Shaikh
8)	Prof. Tanvi Jadhav
9)	Prof. Tejashree Chirame
10)	Prof. Manushree Peddamale
11)	Prof. Jinal Ganger
12)	Prof. Smita Thingle
13)	Prof. Sachin Jagtap
14)	Prof. Sanjana Patekar
15)	Prof. Priya Jadhav
16)	Prof. Deepavali Rajguru



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TITLE: FDP ON TOOLS FOR ONLINE TEACHING LEARNING PROCESS

SUMMARY

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE had attended a FDP on Tools for Online Teaching Learning Process from 18th August, 2020 to 29th August, 2020 in collaboration with Guru Nanak Khalsa College of Arts, Commerce and Science. The Faculty Development Program (FDP) on Tools for Online Teaching and Learning Process was conducted to equip educators with the necessary skills and knowledge to effectively facilitate online learning. The program aimed to enhance participants' understanding of various digital tools and technologies that support online education. This report provides an overview of the FDP and its key outcomes.

Program Highlights:

Pedagogical Strategies:

The program began with a deep dive into online pedagogical strategies, emphasizing the importance of active learning, asynchronous and synchronous teaching methods, and fostering student engagement.

Learning Management Systems (LMS):

Participants were introduced to popular Learning Management Systems like Moodle, Blackboard, and Canvas, and learned how to effectively manage and deliver course content.

Multimedia Tools:

Sessions on multimedia tools covered the use of video, audio, and graphics to enhance online content. Participants learned how to create engaging multimedia presentations.

Virtual Classrooms:

The FDP explored various virtual classroom platforms such as Zoom, Microsoft Teams, and Google Meet, focusing on their features for conducting live, interactive online classes.

Assessment and Feedback:

Strategies for creating meaningful assessments and providing timely feedback in online courses were discussed. Participants gained insights into tools for online quizzes and grading.

Innovative Teaching Methods:

The program encouraged educators to adopt innovative methods like gamification, flipped classrooms, and peer-to-peer learning in their online teaching.

Outcomes:

The FDP achieved several positive outcomes:

Improved Competence: Participants reported increased confidence in using online teaching tools and technologies.



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Enhanced Course Design:

Many participants revamped their course materials to be more interactive and engaging for online learners.

Effective Assessments:

Participants were able to develop effective online assessments and provide constructive feedback to students.

Adoption of Innovative Practices:

Educators expressed a willingness to explore innovative teaching methods, making their online courses more dynamic.

Technical Proficiency:

Some participants struggled with technical aspects of certain tools, suggesting a need for additional training.

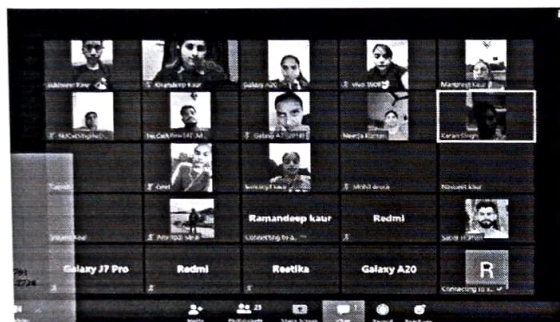
Online Resource Repository:

Participants suggested the creation of a repository of online resources and materials for ongoing support.

Assessment Standards:

Establishing clear assessment standards and criteria for online courses remains a priority. Recommendations for future FDPs include ongoing training, mentorship programs, and periodic updates to address evolving technology and pedagogical trends.

PHOTOGRAPHS:



CONCLUSION:

The Faculty Development Program on Tools for Online Teaching and Learning Process was a valuable initiative that equipped educators with the skills and knowledge to excel in the online teaching environment. The program's success in enhancing competence, engagement, and innovative teaching methods bodes well for the future of online education. Continuous support and updates will be crucial to ensure educators stay at the forefront of online pedagogy.



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2)	Prof. Shweta Shinde
3)	Prof. Tejal Chaudhary
4)	Prof. Chaaya Jagtap
5)	Prof. Rajendra Deshpandey
6)	Prof. Pranita Talekar
7)	Prof. Sonali Meheroliya
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9)	Prof. Hemangi Keluskar
10)	Prof. Alfiya Shaikh
11)	Prof. Manjeet Randhawa
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13)	Prof. Deepak Pednekar
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15)	Prof. Aparna Singh
16)	Prof. Ganesh Kulkarni



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TITLE: SEMINAR ON RESEARCH AND TEACHING TECHNIQUES

SUMMARY

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE had attended the Seminar on Research and Teaching Techniques was held from 16th July, 2021 to 17th July, 2021 in collaboration with Kirti M. Doongursee College and Satish Pradhan Dnyanasadhana College. The event aimed to provide educators, researchers, and teaching professionals with insights, strategies, and best practices to enhance their research and teaching methodologies. The seminar featured prominent experts in the field who shared their knowledge and experiences.

Keynote Speakers: The seminar opened with two distinguished keynote speakers:

Dr. Tanuja Jadhav: Dr. Tanuja Jadhav emphasized the importance of integrating research and teaching. They highlighted the role of research in curriculum development, and how the research process can enrich the teaching experience.

Dr. Yogesh Rajput: Dr. Yogesh Rajput discussed innovative teaching techniques and their impact on student engagement and learning outcomes. They shared practical tips on fostering an interactive classroom environment.

Workshops and Breakout Sessions:

The seminar featured several workshops and breakout sessions, allowing participants to delve deeper into specific topics.

Research Methodology Workshop:

This session focused on research design, data collection, and analysis techniques. Participants learned how to enhance the quality of their research projects.

Effective Pedagogy:

Educators were introduced to diverse teaching methods, including active learning, flipped classrooms, and blended learning, to better engage students and promote deep learning.

Assessment and Feedback Strategies:

Participants explored different assessment tools and feedback mechanisms to evaluate student progress and enhance the learning experience.

Technology in Teaching and Research:

This session showcased various educational technologies and digital tools that can aid both research and teaching endeavours.

Best Practices and Takeaways:

The following best practices and takeaways emerged from the seminar.

Integration of Research and Teaching:




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Participants recognized the importance of integrating research findings into the classroom, providing students with real-world applications of academic knowledge.

Student-Centered Teaching:

The seminar emphasized the need for student-centric teaching approaches to increase engagement and retention.

Continuous Professional Development:

Educators were encouraged to stay updated on the latest research and teaching methods through ongoing professional development.

Technological Advancements:

Leveraging technology in research and teaching was deemed essential to enhance the learning experience.

Networking and Collaboration:

The seminar fostered networking and collaboration among participants, allowing educators and researchers to connect with like-minded professionals. These connections have the potential to lead to future research projects and knowledge-sharing opportunities.

PHOTOGRAPHS:



CONCLUSION:

The Seminar on Research and Teaching Techniques provided a platform for educators and researchers to enhance their skills and knowledge in the field. It emphasized the synergy between research and teaching, encouraged innovative pedagogy, and promoted the use of technology in education. Participants left the seminar with valuable insights and practical strategies to improve their research and teaching endeavours, ensuring better outcomes for both students and the academic community.



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1)	Prof. Vaidehi Mhatre
2)	Prof. Vasundhara Wadibhasme
3)	Prof. Trupti Barve
4)	Prof. Shivangi Dhondge
5)	Prof. Tasleem Khan
6)	Prof. Sarah Jason
7)	Prof. Tejashree Chirame
8)	Prof. Tanvi Jadhav
9)	Prof. Kaustubh Kadam
10)	Prof. Nayan Pol
11)	Prof. Aparna Singh
12)	Prof. Adesh Bhalekar
13)	Prof. Shabnoor Dange
14)	Prof. Ganesh Kulkarni
15)	Prof. Farzana Shaikh
16)	Prof. Prakash Dake
17)	Prof. Suhas Ajgaonkar



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TITLE: FDP ON APPLIED CORPORATE FINANCE

SUMMARY

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE had attended a FDP on Applied Corporate Finance from 10th January, 2022 to 14th January, 2022 in collaboration with S. M. Shetty College of Science, Commerce and Management Studies and Chandrabhan Sharma College of Arts, Science and Commerce. An FDP on Applied Corporate Finance is typically designed to enhance the knowledge and skills of faculty members in the field of corporate finance.

Objective:

The primary objective of the Faculty Development Program on Applied Corporate Finance is to equip educators with the latest theoretical and practical knowledge in the field of corporate finance. Participants will gain insights into the application of financial principles in real-world business scenarios and enhance their ability to teach these concepts effectively.

Program Structure:

Fundamentals of Corporate Finance:

Review of basic financial concepts, such as time value of money, risk and return, and financial statements analysis.

Capital Budgeting and Investment Decisions:

Techniques for evaluating investment opportunities, including net present value (NPV), internal rate of return (IRR), and payback period.

Financial Markets and Instruments:

Understanding different financial markets and instruments, including stocks, bonds, and derivatives.

Risk Management and Derivatives:

Introduction to risk management strategies and the use of derivatives for hedging.

Corporate Valuation:

Valuation techniques for companies, including discounted cash flow (DCF) analysis and market-based valuation.

Financial Modelling and Analysis:

Practical application of financial modelling for decision-making and forecasting.

Corporate Governance and Ethics:

Discussion on ethical considerations in corporate finance and the role of corporate governance.



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Teaching Methods and Materials:

Effective pedagogical strategies for teaching corporate finance, including case studies and simulations.

Research in Corporate Finance:

Overview of current trends and research opportunities in the field.

Outcome:

Upon completing the FDP on Applied Corporate Finance, participants should be able to:

Apply advanced corporate finance principles to real-world business scenarios.

Develop and deliver engaging lectures and coursework on corporate finance topics.

Stay updated with the latest developments in the field of corporate finance for research purposes.

Instructors:

Experienced academics and industry experts in the field of corporate finance will conduct the program, providing participants with a well-rounded education.

Assessment:

Participants may be assessed through assignments, presentations, and a final project that demonstrates their application of learned concepts.

PHOTOGRAPHS:**CONCLUSION:**

This summary provides a broad overview of what an FDP on Applied Corporate Finance might encompass. Specific program content and structure may vary based on the institution offering the program and the needs of the participants.



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Jyandesh College of Arts, Commerce & Science
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The Name of Participants are as follows:

S.R. No.	Name of the Faculties
1)	Prof. Nidha Khan
2)	Prof. Shweta Shinde
3)	Prof. Tejal Chaudhary
4)	Prof. Chaaya Jagtap
5)	Prof. Rajendra Deshpandey
6)	Prof. Pranita Talekar
7)	Prof. Sonali Meheroliya
8)	Prof. Aishwarya Salunkhe
9)	Prof. Hemangi Keluskar
10)	Prof. Alfiya Shaikh
11)	Prof. Manjeet Randhawa
12)	Prof. Reena Kathariya
13)	Prof. Manushree Paddamale
14)	Prof. Sanjana Patekar
15)	Prof. Zainab Shaikh
16)	Prof. Jinal Ganger



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Sandesh College of Arts, Commerce & Science
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TITLE: WORKSHOP ON CHOICE-BASED CREDIT SYSTEM (CBCS)

SUMMARY

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE had attended a workshop on the Choice-Based Credit System (CBCS) from 3rd October, 2022 to 5th October, 2022 in Collaboration with V. K. Krishna Menon College and NES Ratnam College of Arts, Science and Commerce. The workshop aimed to provide a comprehensive understanding of the CBCS framework and its implementation in higher education institutions. This summary report outlines the key takeaways and insights from the workshop.

Key Takeaways:

Understanding CBCS:

CBCS is an academic framework that allows students to choose courses from a wide array of options, enabling them to tailor their education according to their interests and career goals. The system is designed to promote flexibility and interdisciplinary learning, moving away from the traditional, rigid curriculum structure.

Course Structure:

Under CBCS, the curriculum is divided into core courses, elective courses, and foundation courses. Core courses are mandatory and provide essential knowledge in the chosen discipline. Elective courses offer students the freedom to choose courses outside their core discipline. Foundation courses cover essential skills and knowledge applicable across various disciplines.

Credit System:

Courses are assigned credit points based on the complexity and workload. Students need to earn a certain number of credits to complete their degree. Credits earned can be transferred and accumulated, facilitating mobility across institutions.

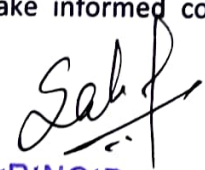
Grading and Evaluation:

CBCS typically employs a letter grading system, allowing students to understand their performance. Continuous assessment methods, such as assignments, quizzes, and presentations, play a crucial role in evaluating students. Transparency in evaluation and timely feedback are essential components of CBCS.

Implementation Challenges:

The workshop highlighted some common challenges in implementing CBCS, including faculty training, infrastructure, and aligning curriculum with industry needs. It was stressed that effective communication with students is essential for them to make informed course choices.




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Benefits of CBCS:

CBCS promotes a learner-centric approach, allowing students to pursue their interests and build a well-rounded education. It increases flexibility in the educational system and caters to a diverse student population. The system aligns with international standards and enhances employability.

Case Studies and Best Practices:

The workshop featured case studies from institutions that have successfully implemented CBCS. Best practices shared included the development of a robust course catalogue, student counselling services, and faculty development programs.

PHOTOGRAPH:



CONCLUSION:

Attending the CBCS workshop provided valuable insights into the Choice-Based Credit System and its benefits for higher education. The framework offers students the flexibility to shape their education according to their aspirations, fostering a holistic learning experience. While there are challenges in implementation, the workshop emphasized the need for collaborative efforts among institutions, faculty, and students to ensure its success. The knowledge gained from this workshop will be instrumental in my role as an educator/administrator in implementing CBCS effectively in our institution.

The Name of Participants are as follows:

S.R. No.	Name of the Faculties
1)	Prof. Vaidehi Mhatre
2)	Prof. Vasundhara Wadibhasme



Sabhi

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3)	Prof. Shivangi Dhondge
4)	Prof. Tasleem Khan
5)	Prof. Trupti Barve
6)	Prof. Sarah Jason
7)	Prof. Samuel Maci
8)	Prof. Tanvi Jadhav
9)	Prof. Priyanka Swami
10)	Prof. Daksha Kamble
11)	Prof. Akshada Lawande
12)	Prof. Farzana Shaikh
13)	Prof. Kaustubh Kadam
14)	Prof. Deepali Salve
15)	Prof. Nileshkumar Pandey
16)	Prof. Gautam Gamare
17)	Prof. Namrata Gaikwad
18)	Prof. Sushma Yadav



Sakshi
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TITLE: FDP ON PEDAGOGY

SUMMARY

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE had attended FDP on PEDAGOGY from 9th January, 2023 to 14th January, 2023 in collaboration with K.J. Somaiya College of Arts, Commerce & Science. A Faculty Development Program (FDP) on Pedagogy is designed to enhance the teaching skills and methods of educators, with a focus on effective and innovative pedagogical approaches.

Objectives:

- To improve teaching effectiveness and student engagement.
- To introduce innovative teaching techniques.
- To enhance the use of technology in the teaching process.
- To foster a culture of continuous learning among educators.

Key Highlights:

Workshops and Sessions:

The program included a series of workshops and interactive sessions on various pedagogical topics. These sessions covered a range of teaching methodologies, including active learning, flipped classrooms, project-based learning, and online teaching.

Technology Integration:

A significant emphasis was placed on integrating technology into the teaching process. Participants were introduced to various educational technologies and were given hands-on training on how to use them effectively.

Assessment and Evaluation:

The program delved into methods of effective assessment and evaluation. Participants learned about different types of assessments, formative and summative assessment techniques, and how to align assessments with learning objectives.

Project-based Learning:

A segment of the program was dedicated to project-based learning, which helps students apply theoretical knowledge in real-world scenarios. Educators learned how to design and manage such projects effectively.

Outcome-Based Education (OBE):

The concept of OBE was introduced, enabling participants to align their teaching methods with specific learning outcomes, ensuring that students gain the necessary skills and knowledge.

Continuous Assessment:



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The FDP emphasized the importance of continuous assessment and feedback. Educators were encouraged to provide regular feedback to students and to use this feedback for improving their teaching.

Outcomes:

Improved Teaching Effectiveness:

Participants reported an increase in their confidence and ability to engage students effectively.

Enhanced Use of Technology:

Educators were more adept at integrating technology into their teaching, resulting in more interactive and engaging lessons.

Project-based Learning:

Many educators began incorporating project-based learning into their courses, leading to more practical and hands-on experiences for students.

Outcome-Based Education:

The implementation of OBE principles helped educators align their teaching with specific learning outcomes.

Improved Assessment:

Educators became more skilled at creating and conducting assessments that accurately measure student learning.

PHOTOGRAPHS:



Conclusion:

The Faculty Development Program on Pedagogy proved to be a valuable experience for educators, resulting in improved teaching skills, a greater focus on student engagement, and the adoption of innovative pedagogical approaches. The program succeeded in fostering a culture of continuous learning and knowledge sharing among the participants, ultimately benefiting the students and the institution as a whole.



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Sankesh College of Arts, Commerce & Science,
Vikhroli Nagar, Vikhroli (E), Mumbai - 400 083

The Name of Participants are as follows:

S.R. No.	Name of the Faculties
1)	Prof. Nidha Khan
2)	Prof. Shweta Shinde
3)	Prof. Tejal Chaudhary
4)	Prof. Chaaya Jagtap
5)	Prof. Suhas Ajgaonkar
6)	Prof. Tejashree Chirame
7)	Prof. Jinal Ganger
8)	Prof. Aparna Singh
9)	Prof. Anil Varlekar
10)	Prof. Ashish Jha
11)	Prof. Ganesh Kulkarni
12)	Prof. Shabnoor Dange
13)	Prof. Prakash Dake
14)	Prof. Adesh Bhalekar
15)	Prof. Aahad Shaikh
16)	Prof. Poonam Kanojiya
17)	Prof. Shankar Pawar



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Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Tanvi Phatse has

completed FDP on Communication Skills

conducted by our college in the month of Jan, 2020

We wish him/her success in every future endeavour.

Vinod
Contenar



V
Principal



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It is our pride & privilege to certify that

Prof. Deepavali Rajguru _____ has

completed FDP on communication skills _____

conducted by our college in the month of Jan, 20 20

We wish him/her success in every future endeavour.

Vaidya
convenor



[Signature]
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Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Alfya Shaikh has

completed FDP on Communication Skills

conducted by our college in the month of Jan, 2020

We wish him/her success in every future endeavour.

convener



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It is our pride & privilege to certify that

Prof. Aishwarya Salunkhe
completed FDP on Communication Skills

has

conducted by our college in the month of Jan, 2020

We wish him/her success in every future endeavour.

Vishy
convener



Principal



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Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Sadhana Yadav has

completed FDP on Art of Effective Teaching

conducted by our college in the month of Jan, 20 19

We wish him/her success in every future endeavour.

[Signature]

convener



[Signature]
Principal



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It is our pride & privilege to certify that

Prof. Trupti Bhave

has

completed FDP on Art of Effective Teaching

conducted by our college in the month of Jan, 20 19

We wish him/her success in every future endeavour.

[Signature]
convener



[Signature]
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It is our pride & privilege to certify that

Prof. Vaidehi Mhatre has

completed FDP on Art of Effective Teaching

conducted by our college in the month of Jan, 20 19

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It is our pride & privilege to certify that

Prof. Vasudhara Wadghasme has

completed FDP on Art of Effective Teaching

conducted by our college in the month of Jan, 20 19

We wish him/her success in every future endeavour.


convener




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It is our pride & privilege to certify that

Prof. Smrta Thingale _____ has

completed FDE on Art of Effective Teaching _____

conducted by our college in the month of Jan, 20 19

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Prave
convenor



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Principal



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It is our pride & privilege to certify that

Prof. Prajakta Kamble has

completed FDP on Training on Mentoring and Counselling
conducted by our college in the month of July, 2018

We wish him/her success in every future endeavour.


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It is our pride & privilege to certify that

Prof. Hemang? Keluskar has

completed FDP on Training on Mentoring and Counseling

conducted by our college in the month of July, 2018

We wish him/her success in every future endeavour.


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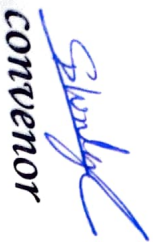
It is our pride & privilege to certify that

Prof. Tejashee chirmare has

completed EDP on Training on Mentoring and Counselling
conducted by our college in the month of July, 2018

We wish him/her success in every future endeavour.


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It is our pride & privilege to certify that

Prof. Santosh Kori has

completed FDP on Training on Mentoring and Counseling
conducted by our college in the month of July, 20 18

We wish him/her success in every future endeavour.


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It is our pride & privilege to certify that

Prof. Jasvitha Moreas has

completed FDP on Training on Mentoring and counselling

conducted by our college in the month of July, 20 18

We wish him/her success in every future endeavour.


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Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Trupti Daxne has

completed Seminar on Research and Teaching Techniques

conducted by our college in the month of Aug, 20 ~~20~~

We wish him/her success in every future endeavour.

Pune
convenor



Saty
Principal



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Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Shwangi Dhondge has

completed Seminar on Research and Teaching Techniques

conducted by our college in the month of Aug, 20 21

We wish him/her success in every future endeavour.


convener




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Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Vasundhara Wadibhansme has

completed Seminar on Research and Teaching Techniques

conducted by our college in the month of Aug, 20 21

We wish him/her success in every future endeavour.

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Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Yashesh Mahare has

completed Seminar on Research and Teaching Techniques

conducted by our college in the month of Aug, 2021

We wish him/her success in every future endeavour.


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It is our pride & privilege to certify that

Prof. Praganka Mourya has

completed EDP on Outcome Based Education

conducted by our college in the month of August, 20 19

We wish him/her success in every future endeavour.


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It is our pride & privilege to certify that

Prof. Shikrangi Dhondge has

completed EOP on Outcome Based Education
conducted by our college in the month of August, 2019

We wish him/her success in every future endeavour.

Bhame
convener



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Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Vasundhara Madibhasme

has

completed FDP on Outcome Based Education

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We wish him/her success in every future endeavour.


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Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Nandakishore Phatre

has

completed EDP on Outcome Based Education

conducted by our college in the month of August, 2019

We wish him/her success in every future endeavour.

Pune
convenor



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Principal



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Prof. Trupti Barne has

completed FDP on Outcome Based Education

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We wish him/her success in every future endeavour.

Pamela
convenor



V
Principal



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Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Nidha Khna has


completed FDE on Applied corporate finance

conducted by our college in the month of Jan, 20 22

We wish him/her success in every future endeavour.


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It is our pride & privilege to certify that

Prof. Tejal Chaudhary has

completed FDR on Applied Corporate Finance

conducted by our college in the month of Jan, 2022

We wish him/her success in every future endeavour.

Shubh C.
convenor



Satish
Principal



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Certificate of Appreciation

It is our pride & privilege to certify that

Prof. chaaya jagtap has

completed FOR an Applied corporate finance

conducted by our college in the month of Jan, 20 22

We wish him/her success in every future endeavour.

Shubh C.
convenor



Salil
Principal



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Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Shweta Shinde

has

completed FDP on Applied Corporate Finance

conducted by our college in the month of Jan, 2022

We wish him/her success in every future endeavour.


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It is our pride & privilege to certify that

Prof. Deepavali Raghuram

has

completed 100 on creating and managing online classes

conducted by our college in the month of July, 2020

We wish him/her success in every future endeavour.


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It is our pride & privilege to certify that

Prof. Deepavali Rajguru has


completed FDP on creating and Managing Online classes

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We wish him/her success in every future endeavour.


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Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Sanjana Patekar

has

completed FDP on creating and Managing Online classes

conducted by our college in the month of July, 2020

We wish him/her success in every future endeavour.


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Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Praga yadav has

completed FOP on creating and Managing Online classes
conducted by our college in the month of July, 20 20

We wish him/her success in every future endeavour.


convener




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Certificate of Appreciation


It is our pride & privilege to certify that

Prof. Sachin Jagtap has

completed FDP on creating and managing Online classes

conducted by our college in the month of July, 2020

We wish him/her success in every future endeavour.


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Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Nidha Khan

has


completed FDP on Tools for online Teaching learning process

conducted by our college in the month of Aug, 20 20

We wish him/her success in every future endeavour.


convenor




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SANDESH COLLEGE
OF ARTS, COMMERCE & SCIENCE

Tagore Nagar, Vikhroli (E), Mumbai - 400083.

Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Rajendra Deshpande has

completed EDP on Tools for online Teaching learning process
conducted by our college in the month of Aug, 20 20

We wish him/her success in every future endeavour.

Shafiq
convenor



V
Principal



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SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE

Tagore Nagar, Vikhroli (E), Mumbai - 400083.

Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Alfya Shaikh has

completed FDP on Tools for online Teaching learning process

conducted *by our* college in the month of Aug, 2020

We wish him/her success in every future endeavour.


convenor




Principal



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Tagore Nagar, Vikhroli (E), Mumbai - 400083.

Certificate of Appreciation

It is our pride & privilege to certify that


Prof. Aparna Singh has

completed FDP on tools for online Teaching learning process
conducted by our college in the month of Jan, 2020

We wish him/her success in every future endeavour.


convener




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OF ARTS, COMMERCE & SCIENCE

Tagore Nagar, Vikhroli (E), Mumbai - 400083.

Certificate of Appreciation

It is our pride & privilege to certify that

prof. shivangi dhondge has

completed workshop on choice Based credit System

conducted by our college in the month of oct, 20 22

We wish him/her success in every future endeavour.


convenor




Principal



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SANDESH COLLEGE
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Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Daksha Kamble _____ has

completed workshop on choice Based credit System

conducted by our college in the month of Oct, 2022

We wish him/her success in every future endeavour.


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SANDESH COLLEGE
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Tagore Nagar, Vikhroli (E), Mumbai - 400083.

Certificate of Appreciation

It is our pride & privilege to certify that

_____ Prof. Pailyanka Swami _____ has

completed workshop on choice Based Credit System _____

conducted by our college in the month of Oct, 2022

We wish him/her success in every future endeavour.

Shy E.
convenor



Sd/-
Principal



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Tagore Nagar, Vikhroli (E), Mumbai - 400083.

Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Vasundhara Wadibhasme _____ has

completed workshop on choice Based Credit System

conducted by our college in the month of oct, 2022

We wish him/her success in every future endeavour.


convener




Principal



DNYAN PRASARAK SHIKSHAN SANSTHA'S
SANDESH COLLEGE
OF ARTS, COMMERCE & SCIENCE

Tagore Nagar, Vikhroli (E), Mumbai - 400083.

Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Adesh Bhalekar has

completed EOP on Pedagogy

conducted by our college in the month of Jan, 2023

We wish him/her success in every future endeavour.


convener




Principal



DNYAN PRASARAK SHIKSHAN SANSTHA'S

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE

Tagore Nagar, Vikhroli (E), Mumbai - 400083.

Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Poonam Kanagya

completed FOR on Pedagogy

has


conducted by our college in the month of

Jan, 2023

We wish him/her success in every future endeavour.


convener




Principal



DNYAN PRASARAK SHIKSHAN SANSTHA'S
SANDESH COLLEGE
OF ARTS, COMMERCE & SCIENCE
Tagore Nagar, Vikhroli (E), Mumbai - 400083.

Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Shankar Pawar

has

completed FDP on Pedagogy

conducted by our college in the month of Jan, 2023

We wish him/her success in every future endeavour.



Dr. C. V. Patil
convener

Satish
Principal



DNYAN PRASARAK SHIKSHAN SANSTHA'S
SANDESH COLLEGE
OF ARTS, COMMERCE & SCIENCE

Tagore Nagar, Vikhroli (E), Mumbai - 400083.

Certificate of Appreciation

It is our pride & privilege to certify that

Prof. Aahad Shaikh has

completed FDP on Pedagogy

conducted by our college in the month of Jan, 2023

We wish him/her success in every future endeavour.


convener




Principal

TITLE: ADMINISTRATIVE TRAINING PROGRAMME ON MANAGEMENT INFORMATION SYSTEM

SUMMARY

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE had attended Administrative Training Programme on Management Information System from 10th September, 2018 to 16th September, 2018 in collaboration with Ramanand Arya D.A.V. College and V.K. Krishna Menon College for Non-Teaching Staff.

Program Objectives:

The primary objectives of the training program were as follows:

To provide participants with a comprehensive understanding of Management Information Systems.

To equip participants with practical skills in using MIS to improve decision-making and organizational efficiency.

To familiarize participants with the latest trends and technologies in MIS.

Program Content:

The training program covered a wide range of topics, including but not limited to:

Introduction to Management Information Systems.

Types of MIS and their applications.

Data collection, storage, and retrieval.

Data analysis and reporting.

Decision support systems.

Security and ethical considerations in MIS.

Emerging technologies in MIS.

Case studies and practical exercises.

Methodology:

The program utilized a variety of teaching methods, including lectures, hands-on exercises, group discussions, and real-world case studies. Guest speakers from the field of MIS shared their experiences and insights, providing valuable perspectives to the participants.

Key Takeaways:

Enhanced Understanding: Participants gained a deeper understanding of MIS concepts and their importance in modern organizations.

Practical Skills:

Participants developed practical skills in data analysis, reporting, and using MIS tools effectively.

Improved Decision-Making:

The program emphasized how MIS can aid decision-making processes, leading to more informed and data-driven choices.



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Security Awareness:

Participants learned about the importance of data security and ethical considerations in MIS.

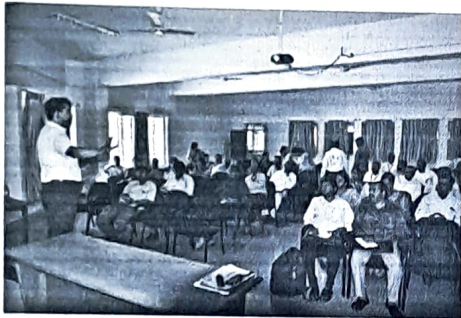
Awareness of Emerging Trends:

The program exposed participants to the latest trends and technologies in MIS, preparing them for the future.

Feedback:

The training program received positive feedback from participants. They appreciated the program's content, the expertise of the instructors, and the opportunity to network with professionals from different sectors. Some suggestions for improvement included more hands-on practice sessions and longer program duration to cover advanced topics in more detail.

PHOTOGRAPH:



CONCLUSION:

The Training Programme on Management Information System was a successful initiative that enhanced participants' knowledge and skills in MIS. It contributed to their ability to use MIS effectively for decision-making and improved organizational efficiency. The positive feedback from participants suggests the value of such programs in the professional development of individuals and the growth of organizations.

Name of Participants are as follows:

S.R. No.	Name of the Faculties
1)	Mr. Dattatray Khawle
2)	Mr. Sachin Maujrekar
3)	Mrs. Rohini Gaware
4)	Mrs. Shravani Girkar
5)	Mr. Vinay Mhatre




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TITLE: ADMINISTRATIVE TRAINING PROGRAMME ON WORKING WITH TALLY ERP

SUMMARY

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE had attended online Administrative Training Programme on Working with Tally ERP from 20th June, 2019 to 30th June, 2019 in collaboration with Space Computer Institution for Non-Teaching Staff.

A course on working with Tally ERP typically covers various aspects of using Tally, which is a popular accounting and financial management software.

Course Objectives:

Introduction to Tally ERP:

The course starts with an overview of Tally ERP, its features, and the benefits of using it for accounting and financial management.

Company Setup:

Participants learn how to create and configure a company in Tally ERP, including defining the financial year and other company-specific settings.

Chart of Accounts:

Participants understand the concept of the chart of accounts and learn how to create, edit, and manage ledgers, groups, and cost centres.

Voucher Entry:

The course covers the process of entering various types of vouchers, including sales, purchase, payment, receipt, and journal vouchers, ensuring accurate data entry.

Inventory Management:

Students are introduced to inventory management in Tally ERP, including how to create and maintain stock items, units of measurement, and stock groups.

GST (Goods and Services Tax) Compliance:

A significant part of the course often includes understanding and implementing GST within Tally ERP, including GST registration, invoice creation, and filing GST returns.

Banking and Reconciliation:

Participants learn how to manage bank accounts, reconcile bank statements, and handle various banking transactions within Tally ERP.

Financial Reports:

The course covers generating various financial reports like balance sheets, profit and loss statements, cash flow statements, and trial balances.



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Data Security and Backup:

Students are educated on the importance of data security, and they learn how to set up user access rights and perform regular data backups.

Customization:

The course often includes an introduction to Tally's customization features, allowing users to adapt the software to their specific business needs.

Import and Export:

Participants learn how to import and export data to and from Tally ERP, making it easier to work with data from external sources.

Tally ERP Updates:

As Tally ERP is regularly updated, the course may cover how to update the software to the latest version and stay current with new features and improvements.

Assessment and Certification:

The course typically involves regular assessments, practical exercises, and a final examination to evaluate students' understanding of Tally ERP. Upon successful completion, participants often receive a certification or diploma, which can be valuable for career advancement in accounting and finance.

Target Audience:

This course is designed for individuals interested in pursuing careers in accounting, finance, and business management. It is also suitable for business owners and managers looking to streamline their financial operations using Tally ERP.

PHOTOGRAPHS:**CONCLUSION:**

A course on working with Tally ERP equips individuals with the knowledge and skills required to effectively use Tally ERP for managing financial data and accounting processes. It is a valuable training program for professionals and businesses seeking to enhance their financial management capabilities.



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Name of Participants are as follows:

S.R. No.	Name of the Faculties
1)	Mr. Dattatray Khawle
2)	Mr. Vinay Mhatre
3)	Mr. Pandurang Girase
4)	Mr. Sachin Maujrekar
5)	Mrs. Rohini Gaware
6)	Mrs. Vanita Kadam
7)	Ms. Maya Mulke



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Tagore Nagar, Vikhroli (E), Mumbai 400 083.

TITLE: ADMINISTRATIVE TRAINING PROGRAMME ON MS-CIT AND ADVANCE EXCEL

SUMMARY

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE had attended online Administrative Training Programme on MS-CIT and Advance Excel from 15th July, 2020 to 21th July, 2020 in collaboration with Revival Computer Institution for Non-Teaching Staff.

MS CIT is a comprehensive computer literacy course that aims to equip individuals with essential IT skills and knowledge. It covers various aspects of computer usage, software applications, and digital technologies. The course is designed to enhance participants' digital literacy and proficiency.

Course Content:

Basics of Computers and Operating Systems.
Microsoft Word, Excel, PowerPoint, and Access.
Internet and Email Usage.
Data Entry and Management.
Computer Security and Ethics.

Duration:

The MS CIT course typically spans a few months, with flexible scheduling options available to accommodate participants' needs.

Certification:

Upon successful completion of the course and passing the required examinations, participants are awarded the Microsoft Certified Information Technology certification, which is recognized in the industry.

Key Benefits:

Improved computer literacy.
Proficiency in using Microsoft Office applications.
Increased employability and career opportunities.
Enhanced digital skills for personal and professional use.
Course Title: Advanced Excel

Advanced Excel is a specialized training program that focuses on mastering Microsoft Excel, particularly its advanced features and functions. It is intended for individuals who want to become experts in using Excel for data analysis, modelling, and reporting.

Course Content:

Advanced Formulas and Functions.
Data Analysis Tools (PivotTables, Power Query, etc.).
Data Visualization (Charts and Graphs).
Macros and Automation.



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Advanced Data Validation and Protection.
What-If Analysis and Scenario Manager.

Duration:

The duration of the Advanced Excel course may vary, with options ranging from a few days to several weeks, depending on the depth of coverage and the pace of learning.

Certification: Some Advanced Excel courses offer certificates of completion, but it's more common for participants to gain practical skills and knowledge that can be applied in their professional work.

Key Benefits:

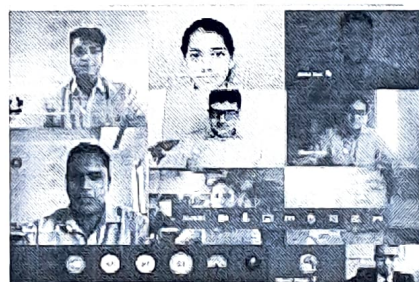
Mastery of advanced Excel functions and tools.

Increased efficiency in data analysis and reporting.

Enhanced employability, particularly in roles that require data manipulation and analysis.

Improved ability to create complex spreadsheets for various purposes.

PHOTOGRAPHS:



SUMMARY:

MS CIT provides a foundational understanding of information technology and essential computer skills, while Advanced Excel hones expertise in using Excel for data analysis and management. These courses can be valuable for individuals looking to improve their digital literacy and technical skills, as well as those seeking to advance their careers in various fields that rely heavily on computer applications and data analysis.

Name of Participants are as follows:

S.R. No.	Name of the Faculties
1)	Mr. Dattatray Khawle
2)	Mr. Vinay Mhatre
3)	Mrs. Snehal Mhatre
4)	Mrs. Shravani Girkar



Sabir

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Tegore Nagar, Vikhroli (E), Mumbai - 400 082

TITLE: ADMINISTRATIVE TRAINING PROGRAMME ON COURSE ON COMPUTER CONCEPT

SUMMARY

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE had attended online Administrative Training Programme on Course on Computer Concept from 10th August, 2021 to 16th August, 2021 in collaboration with Space Computer Institution for Non-Teaching Staff.

A course on computer concepts typically covers fundamental topics related to computers and their role in modern society. This summary report provides an overview of the key aspects typically addressed in such a course:

Introduction to Computers:

Understanding the history and evolution of computers. Differentiating between hardware and software components.

Computer Hardware:

Exploring the essential hardware components, including the central processing unit (CPU), memory, storage devices, and input/output devices. Discussing the importance of system buses and their functions.

Software Concepts:

Differentiating between system software and application software. Explaining the role of operating systems and their various types.

Data Representation:

Understanding binary, hexadecimal, and other numeral systems. Exploring how computers represent and process data using bits and bytes.

Operating Systems:

Discussing the functions of operating systems, including process management, file management, and memory management. Introducing different operating systems such as Windows, macOS, and Linux.

Computer Networks:

Exploring the basics of computer networking, including the internet and its protocols. Discussing LANs (Local Area Networks) and WANs (Wide Area Networks).

Internet and World Wide Web:

Covering the history and structure of the World Wide Web. Understanding web browsers, URLs, and basic HTML concepts.

Security and Privacy:

Discussing the importance of cybersecurity and the risks associated with computer usage. Exploring common security threats and protective measures.

Software Development:

Introducing the basics of programming and software development. Discussing programming languages, algorithms, and data structures.



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Social and Ethical Issues:

Addressing ethical considerations in computing, including privacy, intellectual property, and online behaviour. Discussing the social impact of technology and digital divides.

Emerging Technologies:

Exploring recent trends and developments in the field of computing, such as artificial intelligence, blockchain, and quantum computing.

Computer Maintenance and Troubleshooting:

Providing guidance on computer maintenance, software updates, and troubleshooting common hardware and software issues.

Future Trends:

Speculating about the future of computing, including advancements in hardware, software, and the impact of technology on various industries.

PHOTOGRAPHS:



CONCLUSION:

A course on computer concepts serves as an introductory foundation for understanding the world of computers and technology. It equips students with the essential knowledge and skills required to make informed decisions about computer usage, pursue further studies in computer science, and engage with the digital world responsibly.

Name of Participants are as follows:

S.R. No.	Name of the Faculties
1)	Mr. Dattatray Khawle
2)	Mr. Vinay Mhatre
3)	Mr. Yogesh Rajput
4)	Mrs. Shravani Girkar
5)	Mrs. Snehal Mhatre



Sabir
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Sandesh College of Arts, Commerce & Science
Tape: Regan, Vikhroli (E), Mumbai - 400 083

TITLE: ADMINISTRATIVE TRAINING PROGRAMME ON TIME MANAGEMENT SKILL

SUMMARY

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE had attended Administrative Training Programme on Time Management Skill from 13th July, 2022 to 19th July, 2022 in collaboration with Ramniranjan Jhunjhunwala College and Gurukul College of Commerce for Non-Teaching Staff.

Time management is a crucial skill in both personal and professional life. It involves the ability to plan, prioritize, and effectively utilize the limited time available to achieve goals and maximize productivity.

Importance of Time Management:

Enhanced Productivity:

Effective time management allows individuals to complete tasks efficiently and with higher quality.

Reduced Stress:

Properly managing time reduces stress and anxiety associated with missed deadlines and a lack of control.

Improved Work-Life Balance:

Balancing work and personal life is easier when time is allocated wisely.

Goal Achievement:

Time management enables individuals to work toward and achieve their goals effectively.

Key Principles of Time Management:

Set Clear Goals:

Define your short-term and long-term goals to guide your time management efforts.

Eliminate Time Wasters:

Identify and minimize distractions and time-wasting activities.

Break Tasks into Manageable Steps:

Divide complex tasks into smaller, achievable steps.

Learn to Say No:

Be selective in taking on additional commitments to avoid overloading your schedule.

Time Blocking:

Group similar tasks together and allocate specific time blocks to work on them.



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Delegate and Outsource:

Don't hesitate to delegate tasks when possible and outsource activities that are not your expertise.

Tips for Improving Time Management Skills:**Time Tracking:**

Start by tracking how you currently spend your time to identify areas for improvement.

Set SMART Goals:

Specific, Measurable, Achievable, Relevant, and Time-bound goals make time management easier.

Use Technology:

Utilize time management apps, calendars, and to-do lists to stay organized.

Develop a Morning Routine:

Establish a consistent morning routine to set a positive tone for the day.

Learn to Say No:

Politely decline requests or commitments that don't align with your goals or priorities.

Take Breaks:

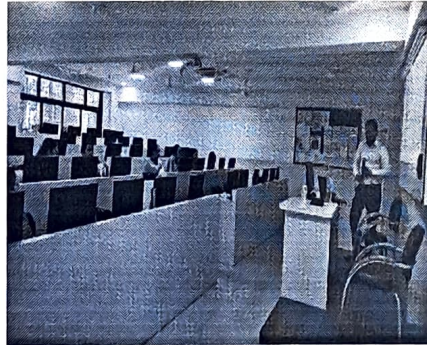
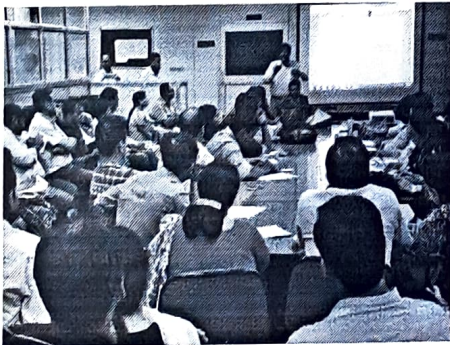
Regular short breaks improve focus and productivity over longer periods.

Adapt to Change:

Be flexible in adjusting your schedule when unexpected events occur.

Reflect and Adjust:

Regularly evaluate your time management strategies and make necessary adjustments.

PHOTOGRAPHS:

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Tagore Nagar, Vikhroli (E), Mumbai - 400 082.

CONCLUSION:

Time management is a fundamental skill that can significantly impact an individual's personal and professional life. Effective time management leads to increased productivity, reduced stress, improved work-life balance, and greater goal achievement. By applying key principles and implementing time management strategies, individuals can take control of their time and maximize their potential. It is an ongoing process that requires self-awareness, practice, and continuous improvement to master.

Name of Participants are as follows:

S.R. No.	Name of the Faculties
1)	Mr. Dattatray Khawle
2)	Mr. Vinay Mhatre
3)	Mr. Yogesh Rajput
4)	Mr. Manohar Bandger
5)	Mrs. Snehal Mhatre
6)	Mrs. Shravani Girkar
7)	Mr. Jitendra Kumar Prasad



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Sendash College of Arts, Commerce & Science
Tagore Nagar, Vikhrol (E), Mumbai - 400 083.

TITLE: ADMINISTRATIVE TRAINING PROGRAMME ON HUMAN RESOURCE MANAGEMENT

SUMMARY

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE had attended Administrative Training Programme on Human Resource Management from 08th October, 2022 to 14th October, 2022 in collaboration with V. G. Vaze College of Arts, Science and Commerce and Sheth N.K.T.T. College of Commerce for Non-Teaching Staff. A summary report on Human Resource Management (HRM) provides an overview of the key functions, principles, and challenges associated with managing an organization's workforce. HRM is a critical component of any business, as it focuses on optimizing the performance, well-being, and development of employees to achieve organizational objectives.

Key Functions of HRM:

Recruitment and Selection:

HR professionals are responsible for finding, attracting, and hiring the right candidates to fill job vacancies within the organization. This involves creating job descriptions, conducting interviews, and making hiring decisions.

Training and Development:

HRM is responsible for providing training and development opportunities to enhance employees' skills and knowledge. This helps in improving job performance and career growth.

Performance Management:

HR managers design and implement performance appraisal systems to assess and manage employees' job performance. This process includes setting goals, providing feedback, and addressing performance issues.

Compensation and Benefits:

HR professionals design and administer compensation and benefits packages to attract and retain talented employees. This includes salary structures, bonuses, healthcare, and retirement benefits.

Employee Relations:

Maintaining healthy employee relations is vital for a positive work environment. HR manages conflicts, handles grievances, and fosters employee engagement.

Legal Compliance:

HR ensures that the organization complies with labor laws, regulations, and ethical standards, reducing the risk of legal issues.

Diversity and Inclusion:

HRM promotes diversity and inclusion in the workplace to create a more inclusive and equitable work environment.




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Key Principles of HRM:

Strategic Alignment:

HR strategies should align with the overall business goals and objectives to support the organization's success.

Employee-Centric:

HRM should prioritize the well-being and development of employees, recognizing that they are the organization's most valuable asset.

Continuous Learning:

The field of HR is ever-evolving. HR professionals must stay updated on best practices and industry trends.

Data-Driven Decision-Making:

The use of HR analytics and data can help make informed decisions related to recruitment, training, and performance management.

Challenges in HRM:

Talent Acquisition:

Finding and hiring the right talent in a competitive job market can be challenging.

Employee Retention:

Keeping employees engaged and motivated to reduce turnover is an ongoing challenge.

Compliance and Regulations:

Adhering to labour laws and regulations is essential, but they can be complex and subject to change.

Diversity and Inclusion:

Promoting diversity and inclusion requires continuous effort to ensure an inclusive workplace.

Technology Integration:

HR professionals must adapt to new technologies for better management of HR processes and data.

Change Management:

Implementing HR initiatives often involves managing organizational change, which can be met with resistance.




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PHOTOGRAPH:



SUMMARY:

Human Resource Management plays a crucial role in an organization's success by managing its most valuable asset—its people. HRM encompasses various functions and principles to optimize employee performance, while also addressing challenges related to talent acquisition, compliance, and adapting to changing workplace dynamics. An effective HRM strategy can contribute to a more productive, engaged, and inclusive workforce.

Name of Participants are as follows:

S.R. No.	Name of the Faculties
1)	Mr. Vinay Mhatre
2)	Mr. Manohar Bandger
3)	Mrs. Snehal Mhatre
4)	Mr. Dattatray Khawle
5)	Mr. Yogesh Rajput



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Certificate of Appreciation

It is our pride & privilege to certify that

_____ *Ms. Dattatraya Khaule* _____ *has*

completed _____ *Management Information System* _____

conducted by our college in the month of _____ *Sept* _____, 20 *18* _____

We wish him/her success in every future endeavour.

Vaides
convener



Principal



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Certificate of Appreciation

It is our pride & privilege to certify that

_____ Ms. Vinay Phatse _____ has

completed Management Information System _____

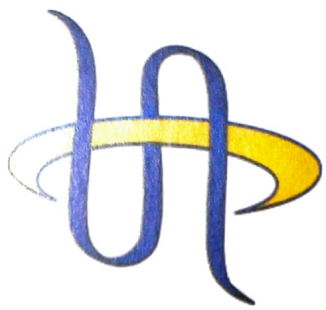
conducted by our college in the month of Sept, 2018

We wish him/her success in every future endeavour.



Vaides
conventor

Principal



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OF ARTS, COMMERCE & SCIENCE
Tagore Nagar, Vikhroli (E), Mumbai - 400083.

Certificate of Appreciation

It is our pride & privilege to certify that

_____ Mr. Pandurang Griase _____ has

completed working with Tally ERP

conducted by our college in the month of Jun, 20 19

We wish him/her success in every future endeavour.

Yashwanth
Sponsor



Principal



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SANDESH COLLEGE
OF ARTS, COMMERCE & SCIENCE

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Certificate of Appreciation

It is our pride & privilege to certify that

_____ Ms. Sachin Maitsekar _____ has

completed _____ working with Tally ERP _____

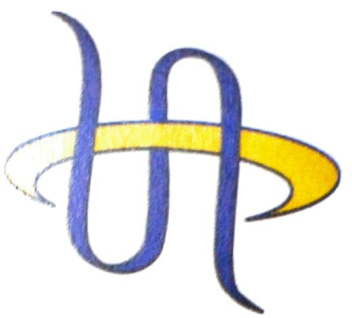
conducted by our college in the month of Jun, 2019

We wish him/her success in every future endeavour.

Vaidya
Instructor



V
Principal



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OF ARTS, COMMERCE & SCIENCE
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Certificate of Appreciation

It is our pride & privilege to certify that

_____ Mrs. Snehal Thakre _____ has

completed HS-CIT and Advance Excel _____

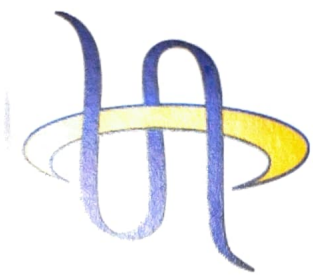
conducted by our college in the month of July, 2020

We wish him/her success in every future endeavour.

Said
Inventor



Principal
Principal



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SANDESH COLLEGE

OF ARTS, COMMERCE & SCIENCE

Tagore Nagar, Vikhroli (E), Mumbai - 400083.

Certificate of Appreciation

It is our pride & privilege to certify that

_____ Mrs. Shavani Girkar _____ has

completed Ms- IT and Advance Excel _____

conducted by our college in the month of July, 2020

We wish him/her success in every future endeavour.

Principal
convenor



Principal



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OF ARTS, COMMERCE & SCIENCE

Tagore Nagar, Vikhroli (E), Mumbai - 400083.

Certificate of Appreciation

It is our pride & privilege to certify that

Mr. Yogesh Rajput

has

completed course on computer concepts

conducted by our college in the month of Aug, 20 21

We wish him/her success in every future endeavour.

Vaideshi
convenor



Sahil
Principal



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Certificate of Appreciation

It is our pride & privilege to certify that

Mrs. Shabani Girkar

has

completed Course on Computer Concepts

conducted by our college in the month of Aug, 20 21

We wish him/her success in every future endeavour.

Principal
convenor



Principal



DNYAN PRASARAK SHIKSHAN SANSTHA'S

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE

Tagore Nagar, Vikhroli (E), Mumbai - 400083.

Certificate of Appreciation

It is our pride & privilege to certify that

Mr. Manohar Bandges

has

completed Time Management Skill

conducted by our college in the month of July, 20 22

We wish him/her success in every future endeavour.

Vaidya
convenor



Sd/-
Principal



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SANDESH COLLEGE

OF ARTS, COMMERCE & SCIENCE

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Certificate of Appreciation

It is our pride & privilege to certify that

Mr. Jitendra Kumar Prasad _____ has

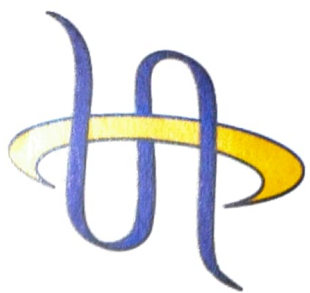
completed Time Management Skill _____

conducted by our college in the month of July, 2022

We wish him/her success in every future endeavour.

Vaibhava
convener

Satyajit
Principal



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SANDESH COLLEGE
OF ARTS, COMMERCE & SCIENCE

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Certificate of Appreciation

It is our pride & privilege to certify that

_____ Mr. Dattatray Khaule _____ has

completed _____ Human Resource Management _____

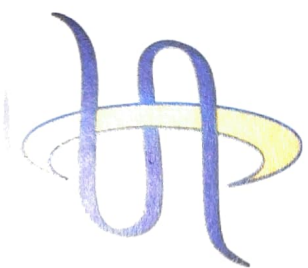
conducted by our college in the month of oct, 20 22

We wish him/her success in every future endeavour.

Convenor



Principal



DNYAN PRASARAK SHIKSHAN SANSTHA'S

SANDESH COLLEGE OF ARTS, COMMERCE & SCIENCE

Tagore Nagar, Vikhroli (E), Mumbai - 400083.

Certificate of Appreciation

It is our pride & privilege to certify that

_____ Ms. Vinay Phatse _____ has

completed _____ Human Resource Management _____

conducted by our college in the month of _____ Oct _____, 20 _____ 22

We wish him/her success in every future endeavour.

Principal
convenor



Sande
Principal